

April 11, 2018

Gonzalo Vicente Lacambra  
General Manager  
Fundacion Privado Instituto de Salud Global de Barcelona (IS Global)

**Re: Letter Amendment to Contract**

To Whom It May Concern:

Graphicacy (“Company”) and Fundacion Privada Instituto de Salud Global Barcelona (“Client”) are parties to the attached Contract entered into effective as of March 2, 2018 (Agreement”), pertaining to Company’s provision of certain services to Client. Client and Company hereby agree that the Agreement shall be in full force and effect, with the below amendment. The amendments stated below are as result of the addition to the project of a migration from Drupal 7 to Drupal 8. As such, the site as redesigned, will be built in Drupal 8 with all necessary content and functionality fully migrated.

I. “Budget” Section shall be amended to read as follows, with changes in ***bold italics***:

**BUDGET**

The following estimates do not include expenses related to hosting the site once it is complete or any expense unrelated to the strategy, design, training, programming or configuration of the portal unless otherwise noted.

|                                      |                  |
|--------------------------------------|------------------|
| Discovery & Strategic Planning ..... | \$13,500         |
| Branding Strategy & Design .....     | \$24,000         |
| Wireframes .....                     | \$16,500         |
| Mockups .....                        | \$16,500         |
| Development .....                    | <b>\$63,000</b>  |
| QA and Testing .....                 | <b>\$9,750</b>   |
| <b>Project Management</b> .....      | <b>\$1,500</b>   |
| Total Budget .....                   | <b>\$144,750</b> |

Travel and Accommodations .....\$5,000

Optional Support .....\$6,000

**PAYMENT TERMS**

Total Budget -**\$144,750**  
30% payment upfront - \$37,125  
40% payment on delivery of MESA Track - **\$60,000**  
30% on total completion - **\$47,625**

II. Section 3. **Payment** shall be amended to read as follows, with changes in ***bold italics***:


3. PAYMENT

Payment for Design and Production Services will be made as follows. 30% payment - \$37,125, upon acceptance of the proposal and signing of contract. The remaining balance (including any and all expenses for vendors, service providers, specialists or subcontractors engaged in accordance with the proposal (“Outside Expenses”) not paid in advance by Client will be due upon the following schedule: 40% payment on delivery of MESA Track - \$60,000; 30% on total completion - \$47,625. All travel expenses are to be covered by the Client, not to exceed \$5,000 as proposed above without prior written approval by the client. Except for the portions of invoices that are disputed in good faith by the Client for not being in accordance with the terms and conditions of this Agreement, any amounts not paid within 30 days of date the invoice is received shall accrue interest at the rate of 1.5% per month from the date due until paid. Graphicacy reserves the right to withhold delivery of all electronic and/or printed materials until the undisputed portion(s) of overdue invoices are paid. All Outside Expenses, including but not limited to, Photography, Illustration, Copywriting, Printing, Mileage, Photocopies and Color Outputs will be billed with a surcharge of 20% vendor costs. The surcharge will not be applied to Deliveries and Postage.

Sincerely,

Graphicacy



By:   
Title: Operations Director  
Date: 3/28/18

**ACCEPTED AND AGREED:**  
  
Fundacion Privada Instituto de Salud Global Barcelona  
  
By: Gonzalo Vicente Lacabra  
  
Title: General Manager  
  
Date: 4/23/2018